



## **Registration Questions**

### **What is included in my conference registration?**

Conference registration includes admission to the keynote speaker presentation, all educational sessions, all open exhibit hall hours and meals, and any of the non-invitational pre and post conference events. Also included is a CD of audio and presentation recordings from all educational sessions at the conference. This CD is sent out about 2 months after the conference to the address entered in your conference registration.

### **What does a guest registration include?**

Guest registration includes admission to the exhibit hall and meals, the keynote speaker presentation, and any sessions you are attending.

### **How can I receive a conference brochure?**

A conference brochure will be available on-site when you check in at the conference. Prior to the conference a mini brochure will be available online on the website under the 'Conference' dropdown menu.

### **I've already registered but cannot attend. Can I cancel or transfer my registration?**

You may substitute another individual in your place at no extra charge. Cancellations can be made through February 22, 2013 (A \$100 cancellation fee applies). To transfer or cancel your registration, please contact [registration@LTCldb.com](mailto:registration@LTCldb.com).

### **Does my registration include hotel?**

Hotel reservations are not included in conference registration. You can reserve a room at the Hilton Anatole in Dallas, TX from our group rated block of rooms for \$129/night. A link to our reservation system with Hilton Anatole is available on the Hotel & Travel page of the website.

### **Are scholarships available?**

The ILTCI Conference Association Board has decided to offer a subsidized scholarship program this year for licensed insurance agents who are not home office employees. This scholarship will provide \$600 towards your individual registration fee of \$995 (or \$895 Early Bird before January 10th, 2013). To apply, complete a scholarship registration form available on the Scholarship page of the website.

### **Can I receive Continuing Education credits or any special designations from attending sessions at the conference?**

Yes, Harley Gordon will conduct a CLTC Master Class on Saturday, March 2 (8AM to 6PM) and Sunday, March 3 (8AM to 5PM). The 2-day course will review all the course material and prepare attendees to take the CLTC exam. Regular full price tuition for the course is \$1,365. However, the ILTCI Conference will be subsidizing the course fee for



any attendees of the ILTCI Conference, for an additional fee of only \$95. There is no additional charge for the course material, CE credits, or the CLTC exam (and one exam retake, if necessary). Registration for the CLTC course can be done when registering for the conference.

Attendees that pass the CLTC exam will receive their CLTC designation upon passing that test. The course will qualify each attendee for 12-15 hours of state insurance department CE credits (depending upon student's resident state) as well as for CFP/PACE credits (a \$25 additional filing fee applies for recording CFP/PACE credits, if desired).

### **General Conference Questions**

#### **Where/when do I pick up my name badge and conference bag?**

The registration desk in the Trinity Pre-Function Area is where you will check in and pick up your badge and conference bag. The registration desk will be open at 7:00am on Saturday, March 2<sup>nd</sup>, for CLTC attendees, from 8:00am-4:00pm Sunday, and 7:30am-5:00pm Monday and Tuesday.

#### **Will there be a printed conference brochure available onsite?**

The final conference brochure, attendee guide, quick-guide with exhibit hall map, and exhibit hall bingo card will be in your conference bag along with other special information.

#### **Will sessions and presentations be available after the conference?**

All educational sessions will have their audio and presentation screen recorded, and available on CD about 2 months after the conference. All attendees will receive a copy of the CD by mail at the address entered during conference registration. PDFs of all presentations will remain available on the conference website after the conference is over.

#### **What is the dress code for the conference?**

The dress code is business casual.

#### **Do you collect feedback about the conference?**

Yes, a few days after the conference ends you'll receive an email with a link to our post-conference evaluation. We appreciate your input!

#### **Will the information/conference materials provided at the conference be posted on the website?**

Materials provided at the conference will not be on the website. However, presentations from the conference educational sessions will be available on our website.



**Are there options for my strict dietary requirements?**

Conference meals are buffet style with a variety of foods. If you require Kosher or allergy cautious meals please let us know in the Special Needs section of your registration, or by contacting [registration@LTCldb.com](mailto:registration@LTCldb.com).

**What is the conference dress attire?**

Most conference attendees dress in business attire or business casual.

**How can I convince my boss to send me to the conference?**

Tell your boss that the ILTCI Annual Conference is a fantastic educational and networking experience. In just a couple of days, you'll learn valuable LTC industry information and have opportunities to network with LTCI decision makers, including virtually all of its top executives, and over 300 marketing representative. We offer optional pre-conference and post-conference general sessions aimed at providing in depth educational material beyond what can be provided in a 75 minute breakout session. Whether you're just getting started or have been involved in LTCI for years, you'll find educational sessions to help you develop and better understand various areas of LTC. No matter what specialty of LTCI you are involved in you'll get fresh ideas and help from your peers by sharing their experiences and tips. We have an online conference brochure you can print out and bring to your boss for their review as well. It is available under the 'Conference' dropdown menu on our website.

**What are the dates and locations for future conferences?**

The 2014 Conference location is still TBD at this time. Please check back on the conference website at a later date for more information.

**How can I become a speaker or producer at a future conference?**

During the online post-conference evaluation you will have an opportunity to supply your contact information and notate your participation interest in next year's conference. Alternatively, you can also send an email to [info@iltciconf.org](mailto:info@iltciconf.org) with those specifics.

**Hotel & Travel Questions**

**What are the hotel's check in/check-out times?**

Check-in is at 3:00 pm and check-out is at 12:00 pm.

**What are the closest airports and how can I get to the hotel from them?**

The Hilton Anatole is 20 minutes from Dallas/Ft. Worth International Airport (DFW) and 10 minutes from convenient Dallas Love Field Airport (DLF). The hotel does not run its own shuttle from either airport. A Super Shuttle is available at both for \$17 from DLF and \$19 from DFW. Taxi service is also available for about \$20 from DLF and \$40 from DFW.

**I'm driving. Where do I park?**

There is valet and self parking available at the Hilton Anatole.

Self parking: \$17.00/day (0-4hr=\$9, 4-8hr=\$15)

Valet: \$26.00/day (0-4hr=\$16, 4-8hr=\$21)

**Is there a business center onsite?**

Yes, the 24-hour business center is located in the Tower Lobby Level next to the Chantilly Foyer.

**What type of internet is available?**

High-speed wired internet is available in guestrooms (for a fee). High-speed wired and wireless Internet access is available in all meeting and public areas (for a fee).

**Exhibiting & Sponsoring Questions****Are there still booths available for exhibiting?**

Yes! We have three exhibitor levels to meet your company needs. Basic exhibiting info is available on our conference website. For more information please contact Jim Glickman at 818-867-2223 or [Jim.Glickman@LifeCareAssurance.com](mailto:Jim.Glickman@LifeCareAssurance.com).

**How do I get more information regarding sponsorship?**

We offer several levels of sponsorship to fit your needs, as well as special placement/conference item sponsorships offering unique opportunities for your company to increase visibility at the event. For basic sponsorship information please visit our website. For more information on special sponsorship opportunities please contact Jim Glickman at 818-867-2223 or [Jim.Glickman@LifeCareAssurance.com](mailto:Jim.Glickman@LifeCareAssurance.com).

**How can I find out the location of my company's booth in the exhibit hall?**

The exhibit hall floor plan is available on the conference website with a list of companies and their booth locations. You will be able to easily find your booth and to see who your neighbors will be.

**When will I receive the attendee list?**

Sponsors will receive two attendee lists, one pre-show (approximately 3 weeks prior) and one post-show (approximately 2 weeks after.) Each list will include email and mailing addresses for those who have opted in for distribution of their information.

**How do we ship materials for the exhibit hall?**

Shipping directions will be available this winter in your exhibitor information packet provided by Freeman.

**Who should I contact if I have other questions?**

If you have other questions please contact [info@iltciconf.org](mailto:info@iltciconf.org).